



## **Tennis Program Director Wanted!**

### ***Qualifications***

- Experienced teacher of youth ages 4-14 with good references.
- Certification from PTR or USPTA
- Spanish speaker a plus, but not required.
- Highly organized
- Able to work with adults and youth
- Proven self-starter, able to take direction, but also work independently
- Good leadership skills
- Experience teaching the Bible to youth

### ***Description***

RYAA is a faith-based, Christ-centered youth-sports organization, focused on the wholistic development of youth in East Palo Alto and the Belle Haven area of Menlo Park. We are looking for a faithful, skilled and experienced tennis director to develop a faith-based tennis program in East Palo Alto. Over the course of the last few years, we have hosted individual tennis workshops, and consistently reach 20 – 30 attendees. Given this initial showing of interest from the community, we would now like to create a consistent year-round program that keeps these youth involved, and gives them an opportunity for long-term spiritual and physical growth.

This is an opportunity for you to create a long-term tennis program from the ground up. It will initially start with a series of tennis lessons, but will eventually involve a variety of fun opportunities for youth to build skills and faith. Tennis tournaments, matches, ladders, trips, help with Special Olympics are just a few ideas that we will be looking to you to lead.

The tennis program will also be as much about volunteer development as it will be about youth development. You will be expected to participate in the recruiting and training of volunteers, and using these volunteers to administer the tennis program. For us, the purpose of paid staff is to provide opportunities for volunteers.

The position will include a wide variety of administrative tasks, including phone calling, developing written materials, Internet, public speaking and teaching, and volunteer coordination.

This position will primarily be in East Palo and the courts we will be using are located at Cesar Chavez school, on Bay Rd. at Dumbarton Ave. East Palo Alto is primarily a Latino community, and suffers at times from high crime and violence. One of RYAA's purposes is to positively impact the community by being a safe place where good character is modeled and developed in all participants.

We expect that this position will initially require 4 hours per week, gradually increasing to 8 hours per week within one year's time. Initially, it will involve planning and preparation, and build up to eventually providing three 2-hour sessions per week (either 2 weeknights and a Saturday event, or 3 weeknights per week) for a period of 30 weeks throughout the year.

### ***Responsibilities***

- Initially plan and execute a series of tennis lessons.
- Eventually develop all the aspects of a great tennis program.

# RAVENSWOOD YOUTH ATHLETIC ASSOCIATION

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- Organize and train volunteers.
- Be responsible for checking in students and communicating expectations.
- Maintain highest personal character at all times, modeling good character in language and actions.
- Work with Executive Director to develop a long-term strategy for building the tennis program.

## ***Compensation***

This is a contract position, \$25-\$40 per hour depending on experience.